

DRAFT James Fitzgerald Reserve Pilot CCA Project Pilot
Steering Committee Meeting
November 6, 2007 Summary

Participants:

In person: Kellyx Nelson, Carolann Towe -Resource Conservation District (RCD); Lisa Sniderman-Coastal Commission (CCC); Sam Herzberg-San Mateo County (SMC) Parks; Rich Allen-Moss Beach Ranch

Phone-In: Kat Ridolfi, Rainer Hoenicke-San Francisco Estuary Institute (SFEI); Carmen Fewless-Regional Water Quality Control Board; Kathleen Van Velsor-Association of Bay Area Governments (ABAG); Ann Stillman (SMC Public Works)

Agenda items, key discussion points, agreements:

1. Announcements and Updates

Sam Herzberg raised the idea that perhaps the Steering Committee could help flesh out various grant projects/opportunities within the CCA. Rich Allen is looking for funding or means to carry out a project to remove Eucalyptus groves on San Vicente Creek, because the WHIP funding he intended to apply for will not be available this year. Eucalyptus can significantly reduce available water in the creek and also affect water quality. Kat (SFEI) mentioned that maybe the project could be added to the potential data development list (see Agenda Item 5). Kellyx provided the following updates: (1) Pillar Point Harbor grant-Kellyx noted that they had the first Technical Advisory Committee meeting and were developing contracts with the principle investigators, Balance Hydrologics for hydrology and UC Davis for the microbial source tracking. Kellyx noted the investigations cannot begin until after the required documents are prepared and approved; (2) Ecology Action-Kellyx noted that the Resource Conservation District was asked to be a partner for Ecology Action's 319 grant application, related to work with equestrian facilities and livestock, education, BMPs, to help try and expand EcoAction's program from Region 3 to San Mateo County (Region 2) (a train the trainers program); (3) Applying for Whale Tail grant-RCD will be applying for a Coastal Commission grant (to begin earliest April 2008) to help expand the kids education program that Carolann started, intended to create long term environmental stewards (Surfrider is conducting a program on watersheds in classrooms through the end of this year); (4) Marine Life Protection Act-Kellyx brought to the SC's attention that the Fitzgerald Marine Reserve has been proposed for consideration as a Marine Protected Area and is a likely candidate; (5) Meetings re: CCA-Kellyx met with County Planning about the work that the Steering Committee has done and reiterated who the County representatives were on the SC. Sam and Ann also indicated that they met with County Planning since that meeting; (6) lastly, Kellyx noted that the RCD was partnering with San Mateo County to continue water quality monitoring on San Vicente Creek. Contact Kellyx Nelson for more info (kellyx@sanmateorcd.org).

2. Pilot Progress since August 29 meeting

Response to comments

Lisa thanked SFEI and ABAG for all of their efforts reviewing and responding to SC comments. Kat walked through SFEI's response to comments that she emailed to the SC including a summary of comments incorporated into the revised Impairment Assessment or needing further information, as well as the comments not incorporated and her rationale. Kat described that the revision sent to the SC wasn't a final document yet but that SFEI has done their best to review and respond to all the comments. The SC agreed that this draft was greatly improved and much more clear than the last draft. The SC had some discussion on specific language in the revised Impairment Assessment, in particular how the Master Plan for the Reserve is referred to in the document. Kellyx offered to provide some language to Kat to reflect the speculative nature of the concerns raised. The SC also agreed that some of the information and tables referring to issues on San Vicente Creek were probably more appropriately described for the Reserve, and Kat will make the change.

Action Items:

- **Kellyx: Will send Kat any remaining SC comments on revised Impairment Assessment and suggested language for referring to Master Plan by November 13**

Outcomes of tech team meeting

Lisa expressed that over the past few months, while SFEI was vetting their draft report and receiving and reviewing comments, several issues arose regarding confusion over document distribution process, lack of communication and coordination, etc. that needed resolution. Lisa held a tech team meeting (consisting of Coastal Commission, Regional Board, SFEI, ABAG) and invited Kellyx to discuss these issues and possible means of resolution. Some of the outcomes include more clearly defining the roles of each of the various stakeholders and the tech team, both in relation to each other and separate from one another. Some of this will be addressed through the proposed MOU process. Another outcome was that Al Wanger offered to help the SC map out the process from here on out, including key linkages to grant projects, SFEI's deliverables and process, Action Plan, etc. Additionally, the tech team will continue to meet monthly to share information about process and products. Lisa raised the possible framework of Assessment, Action Plan and Implementation; Rainer offered to frame SFEI's deliverables in that light-e.g., which deliverables relate to Assessment, Action Plan or Implementation? How do they relate? Additionally at today's meeting, Carolann identified the need to better define the trajectory of the SC apart from SFEI earlier rather than later in the process.

Action Items:

- **Lisa: Will work with Al Wanger (CCC) to help map out timeline and linkages to project at next SC meeting**
- **All: be prepared to identify linkages within your own agency, organization to this CCA project that we can capture at the January meeting (e.g., existing or planned grant projects, infrastructure projects, programs, SFEI deliverables, etc.)**
- **Rainer: will frame SFEI's work (both 319 and Prop 50 grant) in terms of above framework**

Revisit timeline for Preliminary Watershed Assessment

Lisa briefly mentioned that she has been waiting until the Impairment Assessment has been revised to send the Preliminary Watershed Assessment (PWA) to the SC. As a reminder, this is a document that is intended to be the public face of the CCA-e.g., frames the CCA project in terms of the CCA Program, SC involvement, SC work etc. and integrates the work of the tech team on FMR Reserve.

Action Items:

Lisa: Will incorporate the revised Impairment Assessment and send the first draft of the PWA out to the SC, including all data gaps for review and comment

3. Discussion and Agreement on revised MOU/process

Kellyx distributed a revised MOU and emailed a copy to those joining by phone. Kellyx described the internal review process, noted the places that she was looking for input and asked for comments from the SC within a week.

Action Items:

All: Review proposed MOU and get any comments to Kellyx by November 13

Kellyx: Will incorporate revisions and re-circulate to SC via email for agency/organization review

4. Discuss SC and prep for new members

Lisa briefly indicated that the new members who will be joining us at the January meeting include Bridget Hoover (Monterey Bay Sanctuary), Steve Durkin (Fitzgerald Marine Reserve replacing Sam Herzberg), and Steve Monowitz (County Planning). The SC agreed that we should continue to outreach to County Environmental Health and include them as appropriate as the project moves forward. Additionally, an older action item recommended including someone from the business community. The SC will continue to revisit expansion of the SC as appropriate.

Action Items:

- **Lisa: Will send out draft introduction from PWA for SC use describing the CCA program, structure, goals, watershed assessment, etc.**

5. Revisit data development list and TAC roles: identify early actions

Kat provided the SC with a table that includes an initial list of possible implementation ideas, type, issues of concern linked to the idea, portion of study area of particular concern, data we already have, data needs, and then feasibility and priority (both of which were intended to be filled in). Kat described how the list was generated and what kind of input she is looking for from the SC. Basically, this is a starting point for the SC to begin to identify “low hanging fruit,” projects or ideas that we can start working on now, etc. Lisa asked what kind of bounds this list had on it, e.g., was it ideas that we already had funding or other resources for or prep for our Action Plan, or ideas for the BMPs that are included as a task in SFEI’s Prop 50 grant? Kat responded that this could generate ideas for BMPs but for now is to get at ideas and what it would take to implement them. The SC will need to revisit this and expand on ideas at a future meeting.

Action Items:

- **All: review this table and provide Kat comments, suggested implementation ideas, constraints, priority, etc. by November 20**
- **Kat: bring revised list back to January or March SC and communicate through email in the interim**

6. SC Meeting dates and proposed agenda for January meeting.

Next regular SC meeting: Because the next regularly scheduled SC meeting falls on Thursday, January 3, and it is so close to New Years, we need to determine an alternate SC meeting date for January. I propose **Wednesday, January 9**, 9 am-12 pm. We will welcome our new SC members and begin to map out our timeline and trajectory. If time, we will discuss status of MOU and data development list.